

Privacy Policy Events

International Office – Welcome Center

1. General

At Graz University of Technology (**TU Graz**), protecting your data is a top priority. All of our procedures and processes are compliant with the applicable data protection regulations. If you take part at International Office – Welcome Center Events it is necessary to process your personal data for certain purposes. In accordance with our statutory obligations, we have prepared this statement to inform you about the nature, purpose and legal basis of our data processing activities.

2. Data Controller

The data controller is Graz University of Technology, Rechbauerstraße 12, 8010 Graz.

3. Categories of Persons and Data

The International Office – Welcome Center of TU Graz processes the following personal data in connection with events depending on the type of event:

- General information: title, first and last name, telephone number, e-mail address, photographs, videos;
- If you are a student of an exchange programme: mobility programme, home university and home country, host university and host country;
- If meals are provided: food preferences or intolerances;
- If you are a participant in Welcome Center events: status at TU Graz (student, employee, guest researcher, family member), degree programme, planned start of studies/arrival at TU Graz;

4. Purpose and Legal Basis

1. Sending invitations to persons in existing contracts databases
2. Organising and running the event
3. Working on public relations and documenting the event (taking pictures, describing the activities of the university and informing the general public)

The sending of invitations to people from existing contact databases who have not yet taken part in any event or events that are similar in terms of content is done on the basis of **Art 6 (1) (a) GDPR**.

The sending of invitations to people from existing contact databases who have already taken part in the same series of events or a similar event is done by TU Graz in public interest in the context of the tasks outlined in the Universities Act 2002 (UG 2002) in accordance with **Art 6 (1) (e) GDPR**.

In the process of organising and running chargeable events, we process the personal data of the participants and speakers which they provide on registration, in order to fulfil the contract to hold the event and to carry out pre-contractual steps, based on **Art 6 (1) (b) GDPR**. In the process of organising and running free events, we process the personal data of the participants and speakers which they provide on registration, based on **Art 6 (1) (e) GDPR**.

Special categories of personal data (sensitive data¹ – intolerances) is processed on the basis of your explicit and freely consent as part of the registration process in accordance with **Art 6 (1) (a) GDPR** in conjunction with **Art 9 (2) (a) GDPR**.

The Austrian Universities Act 2002 assigns TU Graz the task of supporting national and international collaboration in research, teaching and art and also of informing the public about how the university fulfils its tasks.

In order to fulfil these obligations and in order to promote networking between researchers within the various research disciplines, TU Graz has to hold events as part of its public service mission. The legal basis for publicity work and the documentation of the event, in particular by means of making pictures and the provision of lists of participants to the participants is **Art 6 (1) (e) GDPR in conjunction with § 3 UG 2002**.

5. Recipients

Your images/videos will be published on central university media channels (TU Graz website, TU4U, International Blog etc.). The photo and video material may also be published on TU Graz social media channels (Facebook and Instagram). Please note the information signs at the event. This does not apply to publication on TikTok (China) – your explicit and free consent is required for this. In such cases, you will receive a written declaration of consent from TU Graz or you will be asked for your consent by checking the appropriate box at the end of the registration form for the event after confirming that you have taking note of the declaration of consent.

Your data will not be transmitted to any third parties. You will be informed separately should it ever be necessary to transmit your personal data to third parties for an event.

6. Storage Periods

In fulfilment of contractual obligations (chargeable events): We will store your personal data for as long as is necessary to fulfil the contract (the event contract).

In the public interest: We will process the data for as long as this is necessary to serve the public interest or until justified objections are raised.

If you have given us your consent to the processing of your data, your personal data will be stored until you withdraw your consent. Only those data will be saved that are needed to document your consent and your withdrawal of consent. From the moment at which you withdraw your consent, these data will be stored for three years.

Furthermore, your data is only stored if statutory retention periods or limitation periods regarding potential legal claims apply.

7. Rights of Data Subjects

You have the rights to information and access, rectification, data portability, restriction, objection and erasure of data. In addition to these rights, you also have the right to withdraw your consent to the processing of data. However, bear in mind that withdrawal of consent does not affect the legality of the processing of your data retrospectively. Also, the exercise of these rights cannot override contractual or statutory obligations.

If you do not wish any photographs to be made of you, please inform the organiser(s) or the photographer(s)

¹ Racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person's sex life or sexual orientation.

concerned at the beginning of the event.

If you have any questions or concerns on matters of data protection or if you wish to exercise these rights, please contact datenschutz@tugraz.at. All other information on data protection can be found at datenschutz.tugraz.at/.

You also have a right to make a complaint to the Austrian Data Protection Authority.

8. Data Protection Officer

The data protection officer of TU Graz is x-tention Informationstechnologie GmbH, Römerstraße 80A, 4600 Wels.